

Scrutiny Boards - Terms of Reference

Date: 13 June 2023

Report of: Head of Democratic Services

Report to: Scrutiny Board (Adults, Health and Active Lifestyles)

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

- This report presents the terms of reference for the Scrutiny Board (Adults, Health and Active Lifestyles)
- While general Terms of Reference are applied to all Scrutiny Boards, the variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution.
- Further information is presented within this report to show how each of the five individual Scrutiny Boards align to 2023/24 Officer Delegated Functions and Executive Portfolios.

Recommendations

- a) Members are requested to note the Terms of Reference as they relate to the Scrutiny Board (Adults, Health and Active Lifestyles).

What is this report about?

- 1 This report presents the Terms of Reference for the Scrutiny Board (Adults, Health and Active Lifestyles).
- 2 The general Terms of Reference applied to all Scrutiny Boards are set out in Appendix 1.
- 3 The variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution. The current published version of Article 6 is appended for information (see Appendix 2). However, Members are asked to note that the table set out in Annex 2 of the appended version is in the process of being updated to reflect changes agreed at the Annual Council meeting. Once finalised, the updated version of Article 6 will be published on the Council's website and circulated to Board Members separately.
- 4 Further detail has also been provided to illustrate how each of the five Scrutiny Boards align to 2023/24 Officer Delegated Functions and Executive Portfolios (Appendix 3).

What impact will this proposal have?

- 5 This report seeks to clarify the Terms of Reference for the Scrutiny Board (Adults, Health and Active Lifestyles).

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing Inclusive Growth Zero Carbon

- 6 The terms of reference of the Scrutiny Boards will continue to promote a strategic and outward looking Scrutiny function that focuses on the Best City Ambition.

What consultation and engagement has taken place?

- 7 The Terms of Reference were formally considered and approved by the Council at the Annual General Meeting on 24th May 2023.

What are the resource implications?

- 8 This report has no specific resource implications.

What are the key risks and how are they being managed?

- 9 This report has no risk management implications.

What are the legal implications?

- 10 This report has no specific legal implications.

Appendices

- Appendix 1: General Terms of Reference applicable to all Scrutiny Boards
- Appendix 2: Article 6 of the constitution, outlining the variation in Scrutiny Board remits and any special responsibilities.
- Appendix 3: Scrutiny Board alignment with officer Delegated Functions and Executive portfolios 2023/24.

Background papers

- None